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Thomas M. Bowen

Portfolio: www.TB-GD.com

Objective: I am seeking an opportunity to fill a professional graphic design position in which I can apply my educational experience, knowledge, and creativity to assist in the production of high-quality, detail oriented designs.

Education: B.FA. - Graphic Design, Dates attended: April 2006 - November 2008
Art Institute of Washington, Arlington, VA
Cumulative GPA: 3.0/4.0

AA. FA. Graphic Design, Fine Arts - Graphic Design, Expected graduation: May 2011
Anne Arundel Community College, Arnold, MD
Cumulative GPA: 3.5/4.0

Coursework:

- Digital Design Foundation
- Digital Imaging
- Fundamentals of Typography
- Digital Photography
- Two-Dimensional Design
- Life Drawing
- Large Format Photography
- Digital Photographic Production
- Digital Portfolio Development

Skills:

Software:	Creative/Traditional:
• Adobe Photoshop CS5	• Figure drawing
• Adobe Illustrator CS5	• Perspective techniques
• Adobe InDesign CS5	• Sculpture/model-building
• Adobe Dreamweaver CS5	
• Adobe Flash CS5	
• QuarkXpress 8	

Experience: Teller; Bank of America, 2010-present.

- Responsible for opening/closing procedure, mass cash handling, monetary instrument issuance,
- Responsible for ethical compliance and security compliance.

Retail Manager; Gamestop inc, 2009-2010.

- Responsible for opening/closing procedure, cash handling, sales goal analysis and compliance, marketing/signage, inventory adjustments, as well as shipping/receiving. Reference available.

Food Service Associate; Panera Bread, 2008-2009.

- Responsible for opening/closing procedure, voluntarily cross-trained in numerous other positions. Reference available.

Music retail/sales manager, instructor; Sachetti Music, 2004-2007.

- Key holder, responsible for cash handling, transaction verification, inventory shipping/receiving, as well as all customer service issues. Reference available.

(References available upon request)